## Attendance:

* Bec Albinson, the owner of Crafty Cuts Laser
* Jake Irving – Project team leader
* Fiona Huang – Client liaison
* Nasser Aloqayli – Builder

## Apologies:

None

**Approval of agenda:**

The agenda was unanimously approved as distributed.

**Agenda Items:**

1. Client will give feedback of the last Delivery Cycle (including the report).
2. Client and team members will discuss any issues related to the previous builds.
3. Team members will briefly describe the current status of the system.
4. Team members will present current build of the system to the client.
5. Team members and client will discuss how the purchasing items look like.
   1. Including (colour, type, price, etc).
6. Client sign off the report.
7. Further discussion about next build.

**Items discussed:**

1. The details layout of an item should be changed as required from the client.
2. The price of an item should be hidden for non-registered customers.
   1. Registered customers should have special prices.
3. Different colours have different extra price.
4. The quantity of all items has to be limited to 99 for the customers.
5. Should be able to add more than one picture of each item.
6. The view of categories and sub-categories in the purchasing items.
   1. Should be done as shown by the client.
7. The admin should be able to hide any item they want.
8. The admin want to be able to edit items details.
9. The customer should be able to contact the owner.
10. Discussion about the domain host and the budget constraint.

## Other Notes

None

## Agenda for next meeting

* Next meeting is on Tuesday 1st December 2015.
* Confirm about items types, colours and prices.
* Demonstrate the progress of the project and new functions.
* Discussing a list of domain hosts and make a choice.
* Any further documents might be useful.

**Next meeting**

The next meeting will be on Tuesday 01/12/2015.

The location is going to be at platform 3 café, Koornang Rd, Carnegie, unless the client would like to change.

The time will be confirmed by the client.

**Meeting closed**

Meeting was adjourned at 10:20 AM.

**Minutes submitted by:**

Nasser